

## **Click on Question to Go to Answer**

- [1. Pg 5, Paragraph 3 of the RFP implies that the Consultant should submit a recommended schedule. Does the MPO have a general timeframe for completing the work?..... 2](#)
- [2. What will the MPO do in terms of coordination and outreach with the member Governments and Municipalities in the MPO?..... 2](#)
- [3. What will the MPO do in terms of submittal review by the member Governments and Municipalities in the MPO?..... 2](#)
- [4. What information will be provided by the MPO in terms of relevant state, regional and local agency plans, ordinances, guidelines, policies and standards for the roadway network? ..... 2](#)
- [5. Does the MPO expect any type of operational analysis by the Consultant? ..... 2](#)
- [6 Will the MPO provide existing and future traffic volumes and levels of service for the subject roadway network? ..... 2](#)
- [7. Are land use policies that promote sustainable development a part of this effort? ..... 2](#)
- [8. Are there relevant state, regional and local agency plans, ordinances, guidelines and standards for land use? ..... 3](#)
- [9. Is there a specific DBE requirement? ..... 3](#)
- [10. Is there a DBE list that is recommended?..... 3](#)
- [11. On page four, sixth \(last\) paragraph, could you please clarify what is meant by the term “technical support”? Are there tasks which will be undertaken by the RPC staff or are there work products which are to be provided by the RPC staff, or is the Consultant expected to perform all work? ..... 3](#)
- [12. On page 5, third paragraph, there is a reference to an RPC “Task List” that we could not find in the RFP. Is this something that was omitted that we need in order to prepare our proposal?..... 3](#)
- [13. On page 8, item 3.3 does the RPC have a particular target for the duration of the project? ..... 3](#)
- [14. On page 10, in table, does the RPC have a particular target for DBE/WBE participation? ..... 3](#)

- 1. Pg 5, Paragraph 3 of the RFP implies that the Consultant should submit a recommended schedule. Does the MPO have a general timeframe for completing the work?**

The MPO envisions that this project can be completed within a period of 12 months.

- 2. What will the MPO do in terms of coordination and outreach with the member Governments and Municipalities in the MPO?**

Outreach efforts will be coordinated so that they inform the overall planning process, provide guidance for the development of deliverables, and help achieve consensus. We envision that some of this effort will utilize our existing technical advisory committee structure, particularly the Congestion Management Committee, which will be formally initiated by the Birmingham MPO in March 2010. We will work with consultant to determine what other outreach efforts are needed.

- 3. What will the MPO do in terms of submittal review by the member Governments and Municipalities in the MPO?**

It is our hope that the member governments and municipalities will provide input and guidance on the development of the plan products/deliverables as we progress through the thoroughfare planning process. That way, when products/deliverables are submitted, the review and check off process might result in consensus.

- 4. What information will be provided by the MPO in terms of relevant state, regional and local agency plans, ordinances, guidelines, policies and standards for the roadway network?**

The MPO will assemble and/or collect all relevant comprehensive plan documents, corridor studies, and local transportation plans for use in this study. Additionally, the MPO will provide traffic count data and travel time information for the region's functionally classified roads as well as other regionally significant travel corridors. We may require assistance with assembly and/or analysis of other relevant data such as crash statistics. This will be determined by the agreed upon scope.

- 5. Does the MPO expect any type of operational analysis by the Consultant?**

At present, the MPO plans to retain analytical control of the regional travel demand model. However, this can change based on the Consultant's scope and additional analytical demands. Assistance may be needed to provide more refined analysis using outputs from the model as well as evaluation and interpretation of field collected data. It is hoped that the consultant will understand that our intent is not to rely on the travel demand model, but to use it as one of several tools to evaluate existing and future travel conditions. In particularly well travelled corridors that are currently, and anticipated to experience congested conditions, alternative analytical tools might be employed. Also recognize that the MPO desires to evaluate and encourage its member governments and other transportation facility owners to employ alternative intersection designs and non-motorized transportation facilities.

- 6 Will the MPO provide existing and future traffic volumes and levels of service for the subject roadway network?**

Yes. See previous questions for detailed answer.

- 7. Are land use policies that promote sustainable development a part of this effort?**

The MPO, in concert with the RPCGB and using input from its member governments, will be responsible for developing the policy recommendations regarding land use. We are looking to the consultant to perhaps provide us with guidance on how policies might be employed. More

importantly, we would like for the consultant to provide us with direction about how transportation facilities might respond to and/or support changes in land use.

**8. Are there relevant state, regional and local agency plans, ordinances, guidelines and standards for land use?**

Yes.

The draft Birmingham 2035 Regional Transportation Plan (adoption pending)

The Birmingham Regional Congestion Management Process

The Shelby County Comprehensive Plan

All of the various locally adopted master plans (comp plans) and zoning ordinance.

**9. Is there a specific DBE requirement?**

We do not have a requirement as much as a goal. That goal is 10%.

**10. Is there a DBE list that is recommended?**

The ALDOT DBE list.

**11. On page four, sixth (last) paragraph, could you please clarify what is meant by the term “technical support”? Are there tasks which will be undertaken by the RPC staff or are there work products which are to be provided by the RPC staff, or is the Consultant expected to perform all work?**

The Birmingham MPO (RPC staff) will perform tasks on this project. It is envisioned that the Consultant and the MPO will be partners in this project and develop some work products/deliverables jointly, while other work products/deliverables may be developed exclusively by either the MPO or the Consultant.

**12. On page 5, third paragraph, there is a reference to an RPC “Task List” that we could not find in the RFP. Is this something that was omitted that we need in order to prepare our proposal?**

Yes. This was accidentally omitted. The MPO Task List is extremely generalized as these tasks/activities were identified as a way to maximize the project's budget by minimizing the amount of costly background work that needs to be performed by the Consultant. Follow the link to see the task list.

In terms of a detailed scope of work, the MPO purposely did not include a detailed scope of work as we want proposers to present to us their strategy for completing this project to include the proposed deliverables. The expectation for the submitted proposals are that they will lay out a “road map” for how the Consultant and the MPO might work together in order to achieve the development of both the thoroughfare plan and local thoroughfare plan guide book.

**[Click on Link to See MPO Task List](#)**

**13. On page 8, item 3.3 does the RPC have a particular target for the duration of the project?**

See Question 1 for answer.

**14. On page 10, in table, does the RPC have a particular target for DBE/WBE participation?**

See Question 9 for answer

## **Proposed RPC Task List**

### **Task 1: Data Collection**

The Birmingham MPO staff will collect and/or assemble the following data, making it available to the Consultant for analysis:

- Traffic Counts
- Crash profiles
- Travel Times
- Bicycle Suitability
- Land Use Data
- Comprehensive Plans
- Transit Routes

### **Task 2: GIS Mapping**

The Birmingham MPO staff will produce following maps for use by the Consultant, providing GIS data files to the Consultant for their use in this study:

- Base map
- Functional Classification
- LOS/Capacity
- Travel Volumes
- Travel Times
- Available Lanes
- Generalized Crash Profiles
- Bicycle Suitability
- Transit Routes
- Non-motorized Facilities

### **Task 3: Demographic Information (Population and Employment)**

The RPC will provide the Consultant with necessary population and employment data (both existing and forecast)

### **Task 4: Stakeholder Input**

The Birmingham MPO will be responsible for organizing, soliciting, and securing input from stakeholders to inform the project.

### **Task 5: Travel Demand Modeling and Land Development Assessment**

The Birmingham MPO, in conjunction with the Consultant, will be responsible for developing, running and analyzing the outputs of the regional travel demand model. This may include applicable sub-regional modeling and micro-simulation modeling on specific corridors and intersections as needed.

The Birmingham MPO will also work with the Consultant to evaluate land uses and potential development scenarios.